

January, 2020

Minutes

No Meeting Held due to Covid

February 17, 2020

Minutes

Called to order at 6:45 pm

Meeting Held at Morgan's American Grill – Mt. Airy, Maryland

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum and Kelly Double

Secretary's Report – Reading of December Minutes – Motion to accept JM 2nd KD – Passed with Correction (██████████)

Treasurer's Report:

November

TCB-1 Operating - \$ 32,820.85

TCB-2 Grants - \$ 271.00

TCB-3 Events - \$ 15,775.04

TCB-4 Special - \$ 640.00

TCB-5 Money Market - \$ 161,531.88

TCB-8 Money Market 2 - \$ 206,111.23

Sandy Springs Operating Account - \$129,901.75

PayPal - \$ 35,139.32

Raymond James - \$29,363.14

FRS Inc Cash Account - \$ 619,067.31

Total Cash = \$ 1,230,621.52

President's Report:

Horses Out – ADOPTIONS – Smokey, Daisy, Gunsmoke, Penelope (To GAIT)

EUTH – Selene, Matilda, Hazel, Red, Huckleberry, Admiral, Fancy, Frisco, Dandelion

Horses In – Pharoah, River, Samwise, Surprise, Huckleberry, Finn, Turner, Hootch, Zeus, Hazel, Matilda, Alfredo, Penelope, Loch, Aspen

Horses Coming – Macy Returning

Herd Count – 131 - Available for Adoption - 77; Not Available (Rehab/In training) – 26; Adoptions Pending – 9; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 5

Unfinished Business

March 13 – 15 Large Animal Rescue Training – Final Equipment Coming

DMP changing to Engage – New Contract – Change over date of 5/1/2020

New Business

Upcoming Travel –

Homes for Horses – Christine presents on “Fundraising for the One-Man Office” – May 1-3 – Dallas, TX

Red Empress Foundation (Based out of Maine) – 20th year Celebration – November 13-14 – Host in Colorado

Expo Update – Outrageous Drill Team – Everyone should come see

Resignations – [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Sidelines Magazine – Interview – Tom & Gill (Volunteers) – Provided photos with Photo Credit

Discussion with [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

5K Spring – April 25th – Timelines have been established – Only hosting the Spring event this year.

Budget Meeting Sunday

Motion to Adjourn – 8:51 pm – by JM, 2nd GL - Passed

March 19, 2020

Meeting Minutes

Called to order at 7:07 pm

Meeting Held Virtually given Corona Virus

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, and Kelly Double

Secretary's Report –

Reading of February Minutes – Motion to accept JM 1st KD 2nd Vote: All in Favor

Reading of Budget Meeting Minutes- Motion to accept JM 1st LS 2nd Vote: All in Favor

Treasurer's Report:

February

TCB-1 Operating - \$ 47,493.48

TCB-2 Grants - \$ 271.00

TCB-3 Events - \$ 15,775.04

TCB-4 Special - \$ 640.00

TCB-5 Money Market - \$ 161,570.28

TCB-8 Money Market 2 - \$ 206,165.29

Sandy Springs Operating Account - \$140,363.49

PayPal - \$ 54,751.31

Raymond James - \$27,372.30

Home Depot Gift Card - \$ 0.00

Lowe' Gift Card - \$ 0.00

FRS Inc Cash Account - \$ 663,008.50

Total Cash = \$ 1,317,410.69

President's Report:

Horses Out –

ADOPTIONS – Benny, Amble, Stratus, Floyd

EUTH – Biscuit

Horses In – Waldo, Macey

Horses Coming – 2 Irish Drafts from IL, Clyde mare from AR, Belgian maybe from VT

Herd Count – 128 - Available for Adoption - 76; Not Available (Rehab/In training) – 24; Adoptions Pending – 9; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 5

Unfinished Business

March 13-15 - Large Animal Rescue Training – Completed, absolute success

Homes for Horses – May be cancelled, no word yet

Upcoming Travel –

Red Empress Foundation (Based out of Maine) – 20th year Celebration – November 13-14 – Hosted in Colorado

Expo Update – exceeded budget due to huge staff load. Excellent advertisement and Drill Team received well. Plan to streamline staff load next year.

5K Spring – Cancelled

New Business

Covid-19 – Self Isolation Policy – Consider Sick Leave/Mandatory Leave Policy

MOTION: With a Dr's note, provide any employee up to an additional 2 weeks sick leave if their illness is related to Corona virus. JM/ LS 2nd Vote: All in Favor, motion passes.

MOTION: Continue to pay staff at ½ regular rate if there is a government order to not come in to work. JM/ PM 2nd Vote: All in Favor, motion passes.

New Vol Coordinator- ■ offered position and accepted. Begins Sunday 3/23

New Assistant Trainer – Courtney, began 3/21

Dev. Director Position- place position on hold to May and re-evaluate.

FRS- decreasing Meat Men drop from 125k to 80k. Counseled to continue house mailings as usual.

Discussion to move forward with planting Flemings fields to establish grass. Can make hay if no fencing done in 2020. No formal motion but all agreed.

Continue to hire Assistant Maintenance if a candidate is found.

Motion to Adjourn – 9:01 pm by JM 2nd KD Vote: All in Favor

April 20, 2020

Minutes

Called to order at 7:10 pm

Meeting Held Virtually given Corona Virus

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Jim Greer, and Kelly Double

Secretary's Report – Reading of March Minutes – Motion to accept JM 2nd GL – Voted - Passed

Treasurer's Report:

April

TCB-1 Operating - \$ 62,211.65

TCB-2 Grants - \$ 271.00

TCB-3 Events - \$ 15,775.04

TCB-4 Special - \$5,640.00

TCB-5 Money Market - \$ 246,603.10

TCB-8 Money Market 2 - \$ 206,209.79

Sandy Springs Operating Account - \$130,155.47

PayPal - \$ 58,829.60

Raymond James - \$24,332.79

Home Depot Gift Card - \$ 0.00

Lowe' Gift Card - \$ 0.00

FRS Inc Cash Account - \$ 576,097.44

Total Cash = \$ 1,321,125.88

President's Report:

Horses Out- Titan, Rusty, Paprika, Great Gatsby

ADOPTIONS: Titan

EUTH: Rusty, Paprika, Great Gatsby (Buried in Orchard)

Horses In- Amigo, Duke, Dusk, Nemo, Tabasco, Betty Boop, Pip (GAIT), Big Jake (Owner Surrender), Irish (Clyde with Canker), Floyd (Beating horses up at adopted home) returned

Horses Coming: 2 Irish Drafts (Next month), Belgian with CPL, poss herd of ancient Haflingers (6-8)

Herd Count – 129 - Available for Adoption - 80 ; Not Available (Rehab/In training) – 28 ; Adoptions Pending – 4; Resident – 9; Owned/Fostered by Christine/Jamie – 3; Misc/Lease – 5

Unfinished Business

Dev. Director Position- on hold – No real candidates and doing okay right now with no one in position given Covid-19 Restraints

Covid-19 update – No one has gotten sick on Staff – No volunteers right now and everyone doing good holding down the fort – Much smoother than expected -

New Business

Adding Store to website – By next week – Offer merchandise publicly (hats, shirts, etc) – Also, Volunteer, Sarah Duffendoch, has written a book and paid for publishing called “To the Rescue” – 150 pages – 13-14 stories about her experiences with the rescue – Will set up a hidden page for individuals to purchase the book and she will ship the book – Donation for purchases – 500 free copies to send to high dollar donors, previous adopters, etc.

Mortgage Refinance - April 15th – Via Email – Motion to refinance Gentle Giants current mortgages to reduce interest rate and payments as follows:

<u>Property</u>	<u>Current Mortgage</u>	<u>Proposed Mortgage</u>
2931 Woodbine Road	Principal - \$1,107,021.05	\$1,107,021.05I
	Interest Rate – 4.60% adjusts in 2 years	3.60% 10 year fixed
	Payment - \$7,796.81	\$7,263.32
	Term – 17 years	17 Years
17250 Old Frederick Road	Principal - \$905,736.24	\$1,591,912.95
	Interest Rate – 3.95%	3.40% 10 year fixed
	Payment - \$6,648.56	\$11,302.29
	Term – 15 years	15 years
621 West Watersville Road	Principal - \$686,176.71	Combined with 17250
	Interest Rate – 5%	
	Payment - \$4,620.00	
	Term – 20 years	

Total Payment is decreased by \$500.

Fleming term is decreased by 5 years

Rates are fixed for 10 years

Motion by JM – 2nd by GL – Voted 4/17/2020 – Passed unanimously

Will start process for appraisals – Comfortable that it will come in about \$1.5M for Main farm/Flemings combined

Paycheck Protection Program – Pending – In first batch of funding put out – Waiting for all to get processed through bank and into the account – Qualified for about \$150K (2.5x monthly payroll) – If qualifications are met, turns into Grant from Federal Government and does not have to be repaid.

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[REDACTED]

Assessing Property for Solar Energy – Approached by company to assess for Solar Energy – More options now for non-profits – Solar on top of Arena could be sized big enough to off-set several bills (Sanctuary, Beetz, Main farm, Flemings and Wagon Wheel) – Will be getting estimates on how it would run/work – Hope that it would initially be set a net-zero or small amount of money to put in

Motion to Adjourn – 8:55 pm by JM 2nd KD – Passed

May 18, 2020

Minutes

Called to order at 6:50 pm

Meeting Held Virtually given Corona Virus

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum, Leslie Forcino and Kelly Double

Secretary's Report – Reading of April Minutes – Motion to accept JM 2nd PM – Voted - Passed

Treasurer's Report:

May

ASSETS

Current Assets

Bank Accounts

D TCB-1 Operating Account	48,914.66
FRS Inc Cash Account	393,865.25
FRS United Bank	249,316.66
Total FRS Inc Cash Account	643,181.91
Home Depot Gift Card	0.00
Lowe's Gift Card	0.00
Paypal	68,843.57
Raymond James	24,332.79
Sandy Spring Operating Account	129,618.46
TCB-2 Grants Account	271.00
TCB-3 Events Account	15,775.04
TCB-4 Special Account	59,940.00
TCB-5 Money Market	333,300.49
TCB-8 Money Market 2	206,242.47
Total Bank Accounts	\$1,530,420.39

President's Report:

Horses Out-

ADOPTIONS: Tanner, Tate, Pip (to GAIT), Floyd, Amigo, Pharaoh

Horses In- Salem and Caspian, Samson, Stoney and Harlem (taken back), Artemis (training)

Horses Coming: 2 Irish Drafts, Belgians with CPL (a maybe) from a Rescue, Samuel Martin (an Amish/Mennonite Connection) Horse, PA internet Cross Purchase (She is unable to keep as horse is very thin and will need multiple feedings and she will board and she is 5'2" and horse is 17.1 hands and her foot is broken from horse stepping on it)

Herd Count – 130 - Available for Adoption - 84 ; Not Available (Rehab/In training) – 24 ; Adoptions Pending – 1; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7

Unfinished Business

Covid-19 update – Decided to start letting volunteers come back in two weeks – Phase 1 – Rotating sign up (limited number at a time)

Adding Store to website – Almost ready to go - Using the donation of 500 books from volunteer (Day at the Rescue) as gifts for donors/sponsors/adopters – Will also have Tshirts, hats, etc. for sale.

Mortgage Refinance - Update- Moving along – Needed to provide copy of minutes to finance company

Paycheck Protection Program – Still working on application for Grant rather than loan (money in account \$186K) – Our income may be too much for this to become a Grant

Wagon Wheel – [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

NEW BUSINESS

██████████ - Taken back from adopters due to abandonment (had not paid board for 60 days and they were behind in vet visits and vaccinations and dental care. We paid the outstanding bill with boarding facility. Adopter was initially very upset and contact us and was advised that she needed to contact our attorney. She reached out initially and then never followed up. We need to keep the horses for a year before we can put up for adoption again. We needed to move the horses as the adopter advised the Boarding Facility in writing that she was moving them home, however, she does not have any facilities for horses at home so we were concerned that the horses would go missing.

Attorney is working up a new Adoption Contract that does not have as many “holes” in the event we need to take horses back and Defend that.

Pipe Culvert Repair/Replacement – Fat Kids and Bank Barn Sac Lot – Approximately 250 Feet of pipe needed – If we do 18” pipe (15.36/ft) cost is \$3,840. If we do 24” pipe (25/foot) cost is \$6,250 – JM **Motion that we do a 24” pipe – LS 2nd – Voted and passed**

Concrete Bridge at Beetz collapsed – Will need to be addressed – Will work on estimates for that

Trailer – Propose to purchase a new 26ft (8W/8T) Adams stock trailer with a 4 ft slant dressing room and 22 ft of horse space. Essentially a rebuild of the Platinum with 2 extra feet and a better design of the slants. Blue Print – Trade in Platinum (14 years old) or consign at pick up. – Upgraded axles – One additional foot of headroom - \$33,593 Custom build – 2-3 months to build – **GL – Motion that we Spend \$33,593 to purchase a Custom Adams Stock Trailer – JM 2nd – Voted and passed**

Paradise Energy Solar – Solar panels on Southwest Side of Arena – 100KW System – 2% Shade – First Year Production – 118 kWh

Sunstream Energy – Put on our building – No cost to us – Maintained by them for 25 year contract – Savings from year one – May be able to buy system by year 10-13 and produce all of our electricity for the year – System guaranteed for 30 years - JM Motion to sign with Sunstream Energy for Power Purchase Agreement – 2nd LS – Will clarify who is liable if there were an issue with the building due to weight of system/snow – **Motion to sign with Sunsteam Energy for Power Purchase Agreement to put 100 kW System on Arena contingent on their guarantee to indemnify us if system fails – JM – 2nd KD – Voted – Passed Unanimously**

Phone Bank Fundraising - ██████████ called to say Thank you for your support – We are really being hit by Covid-19 problems – Would you be willing to make a donation? – Consider a Phone Bank Fundraising – With current donors – We will begin to look into this

Motion to Adjourn – 9:57 pm by KD 2nd PM

June 15, 2020

Minutes

Called to order _____

Meeting Held at Morgan's American Grill

In Attendance: Christine Hajek, Jamie McIntosh, Pete McIntosh, Gina Laubach, and Kelly Double

Secretary's Report – Reading of May Minutes – Motion to accept JM 2nd PM – All in favor

Treasurer's Report:

Current Assets	
Bank Accounts	
D TCB-1 Operating Account	102,290.88
FRS Inc Cash Account	0.00
FRS Middletown Valley	407,028.01
FRS United Bank	249,316.66
Total FRS Inc Cash Account	656,344.67
Home Depot Gift Card	0.00
Lowe's Gift Card	0.00
Paypal	31,517.06
Raymond James	24,517.97
Sandy Spring Operating Account	131,364.94
TCB-2 Grants Account	271.00
TCB-3 Events Account	15,775.04
TCB-4 Special Account	59,940.00
TCB-5 Money Market	335,549.37
TCB-8 Money Market 2	206,276.28
Total Bank Accounts	\$1,563,847.21

President's Report:

Horses Out-

ADOPTIONS: Paraoh, Dr. Pepper

Horses In- Artemis (training), HillBilly, Josie, Sampson, Mouse, Pockets, Rosaline, Huey, and Bangor

Horses Coming: Shire X from Texas, Bay Draft with 4 socks

Herd Count – 137 - Available for Adoption - 78 ; Not Available (Rehab/In training) – 30 ; Adoptions Pending – 8; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7

Unfinished Business

Covid-19 update – When do we open to more volunteers and allow tours – Ok to have return party/cookout following Cleanup Day – Increase volunteers to 8 per shift and ok for them to stay all day.

Adding Store to website – Complete – Up and Live and mostly sold out already

Mortgage Refinance - Update- In Process – Settlement Mid-July – Getting Appraisal and information from Audit

Paycheck Protection Program – Grant or Loan? – Still in limbo – Have to get through full 8 weeks before Grant Request

Wagon Wheel – [REDACTED]
[REDACTED]

Settlement in September

Ben may want to rent back until Spring

MOTION – TO ACCEPT [REDACTED] – **JM 2nd GL** –

Amended Motion JM – GL Concur [REDACTED]
[REDACTED]

[REDACTED] – Any word from Adopter?- Nothing as of yet – Up to a year

Pipe Culvert Repair/Replacement – Complete? – Jack has not ordered – Erica is pushing that

Concrete Bridge at Beetz – Estimates – None as of yet – Easy fix with Pipe likely cost \$2K

New Trailer Purchased – 2-3 month build – Deposit made

Sunstream Energy – Status – Initial contract signed – Insurance companies cover any liabilities – Credit app pending

Phone Bank Fundraising – 3CX – Phone system - \$1,385 Initial Set up for phone - \$204/month thereafter
Have volunteers make calls

Motion to purchase 3CX System – 5000 minutes/14 extensions – JM – 2nd GL – Voted - Passed

NEW BUSINESS

Proposed Clean Up Day/Welcome Back Party – July 11th 8 am – 1 pm – Clean up with Cookout at Noon

Motion to Adjourn – 8:39 pm by JM 2nd GL

July 20, 2020

Minutes

Called to order 6:22 p.m.

Meeting Held at Morgan's American Grill

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum, Jim Greer and Kelly Double

Secretary's Report – Reading of June Minutes – Motion to accept JM 2nd GL – Voted and passed with Correction of Jim Greer present and time of Call to Order.

Treasurer's Report:

ASSETS	
Current Assets	
Bank Accounts	
D TCB-1 Operating Account	174,469.59
FRS Inc Cash Account	11,456.40
FRS Middletown Valley	522,787.49
FRS United Bank	249,316.66
Total FRS Inc Cash Account	783,560.55
Paypal	41,271.55
Raymond James	24,517.97
Sandy Spring Operating Account	138,782.11
TCB-2 Grants Account	271.00
TCB-3 Events Account	15,775.04
TCB-4 Special Account	59,940.00
TCB-5 Money Market	261,472.03
TCB-8 Money Market 2	206,304.74
Total Bank Accounts	\$1,706,364.58
Other Current Assets	
FRS Inventory	514.21
FRS Postage Escrow	69,906.00
FRS Prepays	21,814.25
Payroll Service Customer Asset	-0.01
Petty Cash	0.00
Event Box 1	200.00
Event Box 2	200.00
Petty Cash Box	1,671.25
Total Petty Cash	2,071.25
Prepaid insurance	705.63
Uncategorized Asset	133.61
Total Other Current Assets	\$95,144.94
Total Current Assets	\$1,801,509.52

President's Report:

Horses Out-

ADOPTIONS: Dr. Pepper, Shortcake, Caspian, Poppy, Finn, Bagel

EUTH: Rosaline

Horses In- Monaghan, Killian, Pal, Ramen, El Guapo, Rue, Dapper, Hercules, Bigsby, Sunny, Lemonade

Horses Coming: Shire X from Texas, Quittor/Canker Horse

Herd Count – 141 - Available for Adoption - 78 ; Not Available (Rehab/In training) – 32 ; Adoptions Pending – 10; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7

Unfinished Business

Engage USA – As of September processing donations – Must secure set up of PO Box

Covid-19 update – Currently adhering to same restrictions

Mortgage Refinance - Update- Moving along – Doing as a Package with Wagon Wheel – Appraisals – contracted – Set up as 3 Mortgages

Paycheck Protection Program – Grant or Loan? – Form for Forgiveness cannot be submitted as of yet

Wagon Wheel – Status - Contract signed [REDACTED] – Settlement scheduled for September 15th- Not sure which house will be rented back (middle or small).

[REDACTED] – Any word from Adopter? – Not a word

Pipe Culvert Repair/Replacement – Have the pipe – The repair to be completed

Concrete Bridge at Beetz – Have the Pipe – Filling it in

New Trailer Purchased – Took delivery – Incredible!

Sunstream Energy – Status – Contract being changed to support Wagon Wheel (Larger System) – Will have a clause to drop if Wagon Wheel falls through.

Phone Bank Fundraising – New phone system being installed on 8/5/2020 – Looking at Phone Bank Fundraising in December

NEW BUSINESS

Housing Ideas

Main House at Wagon Wheel –

[REDACTED]

Basement of Main House at Wagon Wheel – Employee/Intern

Middle House at Wagon Wheel [REDACTED]

Basement of Middle House at Wagon Wheel – [REDACTED]
[REDACTED]

Small House at Wagon Wheel – [REDACTED]

Basement of Small House at Wagon Wheel – [REDACTED]

Main Farm – [REDACTED]

Basement of Main Farm – Employee – [REDACTED]

Small House at Sanctuary – Employee – [REDACTED]

RV Set up at Sanctuary – [REDACTED]

Thoughts on creating Staff Vet – Possible saving of approximately \$40K/year

MOTION TO RENOVATE BASEMENT IN MAIN FARM HOUSE – UP TO \$15k – JM 2nd LS – Voted and Passed

Motion to Adjourn – 8:58 pm by JM 2nd PM – Voted and Passed

August 17, 2020

Minutes

Called to order 6:12 p.m.

Meeting Held at Morgan's American Grill

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum, Leslie Forcino and Kelly Double

Secretary's Report – Reading of July Minutes - JM 2nd KD

Treasurer's Report:

D TCB-1 Operating Account	94,176.38
FRS Inc Cash Account	11,456.40
FRS Middletown Valley	414,048.21
FRS United Bank	249,316.66
Total FRS Inc Cash Account	674,821.27
Paypal	52,710.57
Raymond James	27,612.58
Sandy Spring Operating Account	144,874.28
TCB-2 Grants Account	271.00
TCB-3 Events Account	15,775.04
TCB-4 Special Account	109,940.00
TCB-5 Money Market	261,505.25
TCB-8 Money Market 2	206,328.98
Total Bank Accounts	\$1,588,015.35

President's Report:

Horses Out-

ADOPTIONS: Duke, Lady M, Yukon, Pockets

EUTH: Thurston, Surprise, Irish, BG

Horses In- Thurston, BG, Comet

Horses Coming: Shire X from Texas, 6 Haffies, Poss 2 Draft X from FL

Herd Count – 138 - Available for Adoption - 73 ; Not Available (Rehab/In training) – 30 ; Adoptions Pending – 14; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7

Unfinished Business

Engage USA – We have secured PO Box, update – Able to keep PO box – Goes LIVE 9/1/2020

Covid-19 update – Farm open to Volunteer Trainees and Volunteers at Full Force adhering to social distancing guidelines

Mortgage Refinance - Update- Waiting for Appraisal date for Main/Beetz and Flemings – No Red Flags

Paycheck Protection Program – Form for Forgiveness – When can we submit?

Wagon Wheel – Status Update – No Appraisal as of yet – All Legal Issues resolved

Pipe Culvert Repair/Replacement – Repair in progress

Concrete Bridge at Beetz – Finishing Pipe/Culvert Repair first then to be filled in

Sunstream Energy – Status - Attorney reviewed contract and made a few edits

Phone Bank Fundraising – New phone system installed on 8/5/2020 – Complete and working properly

Renovations of Basement of House on Main Farm – Estimate 8/24/2020

[REDACTED]

Staff Vet – Still exploring – [REDACTED]

[REDACTED]

Housing Ideas – [REDACTED]

[REDACTED]

[REDACTED]

Meeting scheduled for Sunday, September 5th at 5 pm –

Charity Navigator – [REDACTED]

[REDACTED]

NEW BUSINESS

Kieran – Continue to board – Blair is home –

JM – Motion to continue to board Kieran at \$200/month – 2nd PM – Voted and Passed

Paddock to replace round pen at Sanctuary

- 60x120 Grass Arena – No climb with Top Rail –
- Creates Independent Paddock to separate horses
- Place to Ride in Enclosed area
- [REDACTED] Place for Dogs



JM Motion for Rescue to Spend up to \$700 in creation of Paddock at Sanctuary to Replace Round Pen that was there 2nd LS – Voted – Passed

Little House at Sanctuary – Estimate – Framing of Exterior and Interior – 1 Bedroom (Loft) and Laundry Room – Tear down of existing structure – Estimate \$22,465.00 excluding Roof and Siding and interior finishing

Motion to Adjourn – 8:52 pm by JM 2nd LS – Voted and Passed

September 21, 2020

Minutes

Called to order 6:27 p.m.

Meeting Held at Morgan's American Grill

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum, and Jim Greer

Secretary's Report – Reading of August Minutes - PM 2nd LS – Voted – Passed

Reading of Special Housing Meeting Minutes – LS 2nd PM – Voted – Passed

Treasurer's Report:

D TCB-1 Operating Account 101,892.43

FRS Inc Cash Account 11,456.40

FRS Middletown Valley 327,524.57

FRS United Bank 249,316.66

Total FRS Inc Cash Account 588,297.63

Paypal 62,171.14

Raymond James 27,612.58

Sandy Spring Operating Account 147,693.59

TCB-2 Grants Account 271.00

TCB-3 Events Account 15,775.04

TCB-4 Special Account 109,940.00

TCB-5 Money Market 261,528.11

TCB-8 Money Market 2 206,346.46

Total Bank Accounts \$1,618,415.98

President's Report:

Horses Out – 23

ADOPTIONS: Alfredo, Bootleg, Juliet, River, Samwise, Samson, Monaghan, Patrick, Pellinore, Nemo, Dori, Waldo, Luke, Caroline, Sweets, Romeo, Artemis, Josie and Perri

EUTH: Killian, Lau, Noah

Horses In- 18

Horses Coming:

Herd Count – 134 - Available for Adoption -66; Not Available (Rehab/In training) – 39 ; Adoptions Pending – 3; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7 - Amble and Pepper back temporarily (covering 3 nights/week to cover board)

Unfinished Business

Engage USA – Transition went somewhat smoothly – Issue getting them to key in date of check

Mortgage Refinance - Update - Still processing

Paycheck Protection Program – Form for Forgiveness – When can we submit? – Not yet invited to submit application for forgiveness

Wagon Wheel – Status Update – Extended

Pipe Culvert Repair/Replacement – Repair complete? Pipe in Fat Kids and Bank Barn Field replaced seems to be working well

Concrete Bridge at Beetz – Filled in? – Not done yet – On hold due to [REDACTED] surgery

Sunstream Energy – Status – Ready to go when we settle

Renovations of Basement of House on Main Farm – Estimate 8/24/2020 Outcome – Just over \$15K (\$15,679) Previously approved \$10K – Did not include kitchen appliances –

PM Motion to Approve Additional \$8500 for basement apartment at Main Farm – 2nd JM – Voted and Passed

Sanctuary – Bathroom remodel – Laundry also in there – Estimate \$14,775 – Will take about a week

PM Motion to Spend up to \$15K to renovate Sanctuary bathroom 2nd LS – Voted and Passed

Staff Vet – Still exploring – [REDACTED] – Getting estimates for all equipment needed – Update – Still looking on prices for equipment – Possible to establish a Gentle Giants Vet Center

Paddock to Replace Round Pen at Sanctuary – Update - Complete

NEW BUSINESS

Consider Board Nominations – Blair Cook and Eric Swearingen

Part Time Social Media Manager – Grow Marketing and Branding on Social Media – Instagram and TikTok – Part Time [REDACTED] - \$1K/month

Motion to Adjourn – 9:21 pm by JM 2nd PM

October 19, 2020

Minutes

Called to order 7:11 p.m.

Meeting Held at Wagon Wheel

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Pete McIntosh, Gina Laubach, Erica Raum, Kelly Double, Eric Swearingen and Blair Cook

Motion – JM – 2nd GL – Motion that Blair Cook and Dr. Eric Swearingen be inducted as members of the Board – Voted and Passed

Secretary’s Report – Reading of September Minutes – JM 2nd PM – Voted and Passed with change of

Treasurer’s Report:

D TCB – 1 – Operating Account -	\$ 91,679.18
FRS Inc. Cash Account	- 3,543.60
FRS Middletown Valley	342,524.57
FRS United Bank	249,316.66
Total FRS Inc Cash Account	\$588,297.63
PayPal	33,667.47
Raymond James	27,971.66
Sandy Springs Operating Account	181,139.17
TCB-2 Grants Account	271.00
TCB-3 Events Account	15,775.04
TCB-4 Special Account	109,940.00
TCB—5 Money Market	261,549.55
TCB-8 Money Market 2	206,363.94
Total Bank Accounts	\$1,516,654.64

President’s Report:

Horses Out-

ADOPTIONS: 0

EUTH: Bristol; Onyx (Deceased Naturally)

Horses In- Clovis, Vanilla Bean, Caramel, Cappuccino, Latte, Mocha, Pumpkin, LCR Suzette

Horses Coming: 2 Fosters from OR, Daisy

Herd Count – 137 - Available for Adoption -72; Not Available (Rehab/In training) – 38 ; Adoptions Pending – 3; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 9

Unfinished Business

Mortgage Refinance - \$2,300 Savings/Month – Complete

Paycheck Protection Program – Form for Forgiveness – We have been invited to submit and due within 6 months

Wagon Wheel – Settled – Well that supplied water to the Barn was disconnected and working to reconnect

Pipe Culvert Repair/Replacement – Fat Kids and across drive by Bank Barn complete – Drainage off roof of Arena into pipe as well

Concrete Bridge at Beetz – Nothing done to date

Sunstream Energy – Status – Updated them that we settled and 200kW system to be done before end of year – Getting permits

Renovations of Basement of House on Main Farm – Scheduled for first week of November

Staff Vet – Still exploring – [REDACTED] – Getting estimates for all equipment needed – Option also of opening our own clinic

NEW BUSINESS

Social Media Marketing Proposal – JM Motion – 2nd PM – Motion to contract [REDACTED] at Rate of \$8K for 6 months – Paid per Fee Schedule submitted – Voted and Passed

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Chimney Inspections and Cleanings being scheduled.

Motion to Adjourn – 10:11 pm by JM 2nd JG

November 16, 2020

Minutes

Called to order 7:08 p.m.

Meeting Held at Wagon Wheel

In Attendance: Christine Hajek, Jamie McIntosh, Jim Greer, Gina Laubach, Erica Raum, Pete McIntosh (Via Phone), Kelly Double, Eric Swearingen and Blair Cook

Secretary's Report – Reading of October Minutes – JM 2nd BC – Voted and Passed with correction of Jim Greer added to Attendance

Treasurer's Report:

D TCB – 1 – Operating Account -	\$ 87,209.64
FRS Inc. Cash Account	\$710,027.01
PayPal	\$ 34,483.72
Raymond James	\$ 26,838.26
Sandy Springs Operating Account	\$242,507.86
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$109,940.00
TCB—5 Money Market	\$261,571.70
TCB-8 Money Market 2	\$206,380.85
Total Bank Accounts	\$ 1,695,005.08

President's Report:

Horses Out- 7

ADOPTIONS: Re-Run, Sprite, Martha, Patches/Leona, Zeus

EUTH: Cappucino, Comrade

Horses In- Murphey, Fiona, Daisy, Bullet

Horses Coming: Spotted Draft

Herd Count – 135 - Available for Adoption -73; Not Available (Rehab/In training) – 34 ; Adoptions Pending – 4; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 9

Unfinished Business

Paycheck Protection Program – To Begin working on paperwork this week

Concrete Bridge at Beetz – Nothing done to date

Sunstream Energy – Status –No start date

Renovations of Basement of House on Main Farm – Scheduled for first week of November – No start date yet – Delayed

Staff Vet – Still exploring – [REDACTED] has a “Non Compete” for 2 years – Getting estimates for all equipment needed – Option also of opening our own clinic being discussed or possible hospital barn to service our own horses

Chimney Inspections/Cleanings Scheduled? Gina to schedule – Also to schedule Eddie to winterize the Pool house

NEW BUSINESS

Giving Tuesday Campaign – December 1st – Prize for top donation – 3 day/2 night stay at Wagon Wheel – Good for 2 years – Starting goal \$50K – Video to launch to fundraiser

Board Members who need Covid Sabbatical

Board Members Volunteer for Christmas Cards – Gina – Leslie – Blair

Staff Housing – Lea in house at Main Farm – Erica in 661A at Wagon Wheel

Motion to Adjourn – 8:43 pm by JM 2nd ES – Voted and passed

December 21, 2020

Minutes

Called to order 7:03 p.m.

Meeting Held at Wagon Wheel

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Gina Laubach, Jim Greer, Erica Raum, Kelly Double, Eric Swearingen and Blair Cook – Pete McIntosh via Zoom

Secretary's Report – Reading of November Minutes – Correction to remove Kelly from attendance JG 2nd JM – Passed with Correction

Treasurer's Report:

D TCB – 1 – Operating Account -	\$108,788.98
Woodsboro Bank	\$399,333.88
Woodsboro Bank Money Market	\$286,625.05
Total FRS Inc Cash Account	\$697,415.33
PayPal	\$ 41,839.73
Raymond James	\$ 29,059.55
Sandy Springs Operating Account	\$246,942.30
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$109,940.00
TCB—5 Money Market	\$261,593.14
TCB-8 Money Market 2	\$206,399.46
Total Bank Accounts	\$ 1,718,024.53

President's Report:

Horses Out-

ADOPTIONS: Apollo, Loch, Bullet, Xander and Godiva

EUTH: Katie

Horses In- Zorra, Poppie, Bellasima, Feagan

Horses Coming: Spotted Draft 12/27 – PA Rescue – Clydesdale & Belgian - Virginia

Herd Count – 146 - Available for Adoption -80; Not Available (Rehab/In training) – 26 ; Adoptions Pending – 4; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7 (LLE Zonkey not counted in herd list)

Unfinished Business

Paycheck Protection Program – Process Started – Glitch that is being worked through

Concrete Bridge at Beetz – No update

Sunstream Energy – Status – Start date? – Working with Public Service Commission to assist with Surcharge by PE that is being worked out

Renovations of Basement of House on Main Farm –Started? – No – No date yet

Staff Vet – Contract Vet is now only working part time with Walkersville and working with FDA during week – Would like to be a staff vet in 2 years

Chimney Inspections/Cleanings: Completed – Inspection Reports (All clear for use with exception of Sanctuary – Only option there is an insert) and Invoice Attached – Also Estimate to repair Main Farm Chimney (\$2K) and Estimate to remove and replace Main House Wagon Wheel insert with bigger insert (\$2,750)

JM Motion to spend \$2K to fix chimney at 17250 Old Frederick Road and \$2,750 to replace insert at 661 W. Watersville Road for a total of up to \$5K – 2nd JG – Voted and Passed

NEW BUSINESS

Free Will – To discuss further at budget meeting in February – Provided attached flyer

Results of Giving Tuesday Fundraiser – Bit of a flop – Only raised \$11K – Winner is coming for their honeymoon to stay at Main House – Winner collected \$1,200 in donations

New Hires/Restructure/Need for More Barn Staff – Leslie – Motion to hire 2 additional ACT II and to eliminate the position previously held by [REDACTED] – GL 2nd – Voted and passed

Consider New Holiday Policy - Tabled

Bonuses – Motion to accept bonuses as agreed GL – 2nd JM – Voted and Passed (Kept in separate list apart from minutes)

Ground Loop at Main House Wagon Wheel – Schedule Preventative Maintenance? Agreement for 2 years – Should we explore? (Letter attached) – Yes

Southdown – Loans settled – Hail damage checks came from insurance carrier – Repairs to be completed

Today's visit to Auction – Raised over \$39K today on Facebook – 16 horses saved and 1 euthanized at sale

Motion to Adjourn – 10:30 pm by JM 2nd LS