

January 18, 2021

Minutes

Called to order 6:55 p.m.

Meeting Held at Wagon Wheel

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Gina Laubach, Jim Greer, Erica Raum, Kelly Double, and Blair Cook – (Pete McIntosh – Via Zoom)

Secretary’s Report – Reading of December Minutes – JM 2nd JG – Passed with correction of “morale” and to “not fill position previously held by Leslie.”

Treasurer’s Report:

D TCB – 1 – Operating Account -	\$123,735.52
FRS Inc. Cash Account	\$ 6,456.40
Woodsboro Bank	\$438,667.13
Woodsboro Bank Money Market	\$312,843.92
Total FRS Inc Cash Account	\$757,967.45
PayPal	\$ 61,546.30
Raymond James	\$ 50,024.68
Sandy Springs Operating Account	\$297,583.47
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$109,940.00
TCB—5 Money Market	\$261,615.30
TCB-8 Money Market 2	\$206,415.25
Total Bank Accounts	\$ 1,884,874.01

President’s Report:

Horses Out-

ADOPTIONS: Daisy, Sinister, Poppie, Hillbilly, Brandi, Razzle, Pal, Re-Run

EUTH: Reno, Sadie

Horses In- Autumn(now Maple), Sonny, Reno, Sadie, Pecan, Thyme, Ted, Jasmine, Marshmallow, Hazelnut, Yannick, Keeper, Jingles, Judy, Dasher, Paddington Bear, Lilac

Horses Coming: Joe (Perch), Atti (Perch), Neighbors Horses (Draft X and QH/AppX)

Herd Count – 139 - Available for Adoption -68; Not Available (Rehab/In training) – 35 ; Adoptions Pending – 15; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 7 (LLE Zonkey not counted in herd list)

Unfinished Business

Paycheck Protection Program – Still working on application

Concrete Bridge at Beetz – Update – Should we consider an outside contractor to repair before issues/injuries – Jamie to call Al

Sunstream Energy – Status – Still on hold – Issues with Public Service Commission

Renovations of Basement of House on Main Farm –Started – Possibly complete for tenant by March

Staff Vet – Ok to place on hold/remove from Old Business at this time – OK TO PLACE ON HOLD

Chimney Inspections/Cleanings: Insert at Wagon Wheel Main House to be changed on February 17th per estimate of \$2,750 – Repairs to Chimney at Main Farm scheduled for April 17th – No rush due to not using fireplace and repairs are outdoors – Also, they have not been paid for sweeps – Call her to pay her and advise Nicole.

OLD BUSINESS MEMORIALIZED

12/23/2020 – Jamie McIntosh – Email Motion to authorize Erica to hire an additional full time ACT II – Kelly Double 2nd Motion – Discussion – After the meeting on Monday, two awesome things happened – First we finished our “Home for the Holidays” Fundraiser with almost \$50K raised between Facebook, PayPal and Venmo – Second, Tuesday we received a partial Bequest of \$42,500. The rest of the Bequest should be approximately \$25K - \$30K. Taking these unexpected receipts into account along with some additional discussion with Erica regarding her immediate staffing needs, I feel confident we can afford the 3rd ACT II position that Erica advocated for at the meeting – 12/24/2020 – Voted via email and passed

1/7/2021 – Email update – Charity Navigator finally received our 990 from the IRS and looked over Christine’s improvements and changes and we hit 3 stars!

1/8/2021 – Email update – Fulton Bank needs “wet signatures” on the Corporate Resolution to memorialize the e-signatures done in October – to be signed at this meeting (Only Kelly needed for Southdown).

NEW BUSINESS

Consider Grant to GAIT – JM Motion to Provide \$10K Grant to GAIT – Voted and passed

Consider paid Google ad to boost search results – Looking to see what would be best within the \$2,900 budget balance.

Key Growth Positions – Add two people minimally to office

1 – Directing Fundraising Campaign – For Organic Donors – [REDACTED]

2 – Donor Recognition – Full Time – [REDACTED]

Revolutionize the Volunteer Program

Eric Swearngen – Resigned from Board and Hired Full Time as Maintenance.

Ground Loop at Main House Wagon Wheel – Tina at Ground Loop will be providing us with a Preventative Maintenance Agreement for 2 years – She will also schedule any Maintenance that is due and a time for someone to explain the system and anything we should be doing/not doing from our end

Pest Control – Need to get a pest control company out to address animals in the ceiling over office

Invisible Fence – Main House is looped by Invisible Fence – They are coming out on 1/20/2021 to ensure our loop is complete and system is working – Will also purchase 2 collars for use here at house (my dogs)

Hot Tub – Not heating properly – Dolphin Aquatics to come Wednesday or Friday to check/service

Motion to Adjourn – 10:09 pm by JM 2nd LS – Voted and Passed

February 15, 2021

Minutes

Called to order 6:39 p.m.

Meeting Held Virtually

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Gina Laubach, Jim Greer, Erica Raum, Kelly Double, Blair Cook, and Pete McIntosh

Secretary's Report – Reading of January Minutes – JM 2nd KD – Voted and Passed

Treasurer's Report:

D TCB – 1 – Operating Account -	\$382,460.94
FRS Inc. Cash Account	\$645,536.49
PayPal	\$ 35,368.68
Raymond James	\$ 48,343.79
Sandy Springs Operating Account	\$348,986.43
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$109,940.00
TCB—5 Money Market	\$248,634.60
TCB-8 Money Market 2	\$249,433.55
Total Bank Accounts	\$ 2,084,750.52

President's Report:

Horses Out-

ADOPTIONS: Hurley, Pearls, Jingles, Lilly, Bloom, Spice Dawn, Pru, Shadow, Salem, Pilgrim, Sailor, Cooper, LO, Murphy, and Guinness all to one home – Site visits each month for a bit due to going from zero horses to 10

EUTH: Rabo and Vanilla Bean

Horses In- JoeJoe, Taken (Amish Surrender), Romeo, Atti, Toby

Horses Coming: Neighbors Horses (Draft X and QH/AppX), Peanut Butter (Haflinger – Private Home – Can't afford – Also have a 28 year old Clydesdale Mare – Not Surrendering Now)

Herd Count – 124 - Available for Adoption -64; Not Available (Rehab/In training) – 29 ; Adoptions Pending – 11; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 6 (LLE Zonkey not counted in herd list)

Unfinished Business

Feedshed Barn – Starts March 1st

Paycheck Protection Program – Still in process – Hope to start again in next week

Concrete Bridge at Beetz – Update – Have we explored an outside contractor to repair before issues/injuries? – Jamie will call Al

Sunstream Energy – Status – Start date/Update – Still working to get this done

Renovations of Basement of House on Main Farm –Status – Framing done – Electric and plumbing roughed in – Tub insert and cabinets for kitchen ordered – Drywall next week – Extra plumbing repairs done and to be done – Part for Apartment and House – Pressure switch sticking and pressure tank failed in house – Other repairs made to re-route and improve pressure

Chimney Inspections/Cleanings: Insert at Wagon Wheel Main House rescheduled - Originally February 17th per estimate of \$2,750 – Repairs to Chimney at Main Farm scheduled for April 17th – No rush due to not using fireplace and repairs are outdoors

Consider paid Google ad to boost search results – What is best option within the \$2,900 budget balance – Christine to look into this further – Going to check with Loren Nation

Ground Loop at Main House Wagon Wheel – Inspections completed and all systems are good. – Will schedule meeting for more information with Tina

Pest Control – Will be out following snow melting – Request that all 3 houses are done.

Invisible Fence – Up and running

Hot Tub – repairs completed and working great

NEW BUSINESS

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Shelby Request – Pony Horse – 2-3 horses currently not halter broke - Not allowing pony horse that Shelby would own to be kept here.

Wagon Wheel Run-in Shed Repairs – JM Motion 2nd KD - \$16,100 to repair 4 Run-Ins at Wagon Wheel – Voted and passed

Carroll Independent Fuel – App for use by Staff to be available

78,000 Address Label Packages cut wrong – Reproducing correctly with insert stating sorry and vendor paying for it – Vendor eating production costs and FRS will pay for shipping

Motion to Adjourn – 8:57 pm by JM 2nd KD - Passed

March 15, 2021

Minutes

Called to order 6:41 p.m.

Meeting Held At Twin Arch Tavern

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Gina Laubach, Jim Greer, Kelly Double, Blair Cook, and Pete McIntosh Employees: Erica Raum, Dawnn Double, Lauren Nation

Secretary's Report – Reading of January Minutes – JM 2nd JG – Voted and Passed

Treasurer's Report:

D TCB – 1 – Operating Account -	\$224,464.77
FRS Inc. Cash Account	\$ 11,456.40
Woodboro Bank	\$605,675.72
Woodsboro Bank Money Market	\$344,142.30
TOTAL FRS Cash Account	\$961,274.42
PayPal	\$ 41,558.49
Raymond James	\$ 52,731.96
Sandy Springs Operating Account	\$211,707.30
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$259,940.00
TCB—5 Money Market	\$248,644.14
TCB-8 Money Market 2	\$249,448.86
Total Bank Accounts	\$ 2,265,815.98

President's Report:

Horses Out-

ADOPTIONS: Zorra, Blossom, Matthias, Adeo, Pumpkin, Mocha, Rue, Feagan, Fiona

EUTH:

Horses In- Ebb, Abigail, Daisey Mae, Rune, Yoda, Uno, Camille, Crumpet, Timber, Peanut Brittle, Preston, Reuben, Toffee, Helga, Rebel, Porter, Cadbury, Ceres, Squirt, Sunneh (returned)

Horses Coming: Kaiser, Eve

Herd Count – 135 - Available for Adoption -73; Not Available (Rehab/In training) – 38 ; Adoptions Pending – 4; Resident – 10; Owned/Fostered by Christine/Jamie – 4; Misc/Lease – 6 (LLE Zonkey not counted in herd list)

- Babies are going to be adoptions – Not fosters now

Unfinished Business

Paycheck Protection Program – Application for forgiveness is being reviewed by accountant/auditor

Concrete Bridge at Beetz – Bridge removed – Concrete was used to fill the feed shed barn floor – Replaced with steel beam bridge with wood planks – Other bridge also being replaced.

Sunstream Energy – Received clearance from attorney to sign Power Purchasing Agreement – Doing 168kW system – Potomac Edison Backed Off

Renovations of Basement of House on Main Farm –Status?

Chimney Inspections/Cleanings: Insert at Wagon Wheel Main House completed – Main House April 17th – Do we want to sell the old insert? We will explore that.

Consider paid Google ad to boost search results – What is best option within the \$2,900 budget balance – Update – Meeting regarding this tomorrow.

Ground Loop at Main House Wagon Wheel – Inspections completed and all systems are good – Working to schedule info meeting

Pest Control – Main house complete – Update on other 2 house – Estimates coming

Additional Horses – Gina and Erica - Tabled

Wagon Wheel Run In Repairs – Update – 1st Run-In complete by pond 2nd finished up today – Stone dust to all Run-Ins along driveway

NEW BUSINESS

Lauren Nation – Development Director – Started today

Claire Castle – Donor Relations – Started last week

Adria Strasbaugh – Community Outreach Director- Starts April 5th

Sponsorship Updates – 35 fully sponsored

Media – Ohio Rescue Video -1.8M views and 270K Interactions

Intro Part 1 – 323k views and 43k interactions

Intro Part 2 – 54k views and 11k interactions

Hershey Rescue – 141k views – WBAL update

TLEAR Team – Update – Automatic Aide Agreement – Covered under Howard County Insurance – Shared Resources (Issuance of Equipment)

Milwaukee Tools donating \$3k in equipment

Motion to Adjourn – 8:57 pm by JM 2nd BC

April 19, 2021

Minutes

Called to order 6:35 p.m.

Meeting Held Virtually

In Attendance: Christine Hajek, Jamie McIntosh, Leslie Solomon, Gina Laubach, Jim Greer, Kelly Double, Blair Cook, and Pete McIntosh

Guests – Erica Raum, Lauren Nation, Adria Strausbaugh, and Shanley Waffle

Secretary’s Report – Reading of March Minutes – JM 2nd BC – Passed with spelling corrections.

Reading of Emergency Meeting Minutes dated 4/11/2021 – JM 2nd KD - Passed

Treasurer’s Report:

D TCB – 1 – Operating Account -	\$269,710.99
FRS Inc. Cash Account	\$ 11,456.40
Woodboro Bank	\$640,705.26
Woodsboro Bank Money Market	\$370,086.22
TOTAL FRS Cash Account	\$1,022,247.88
PayPal	\$ 54,961.65
Raymond James	\$ 56,622.85
Sandy Springs Operating Account	\$192,400.01
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$259,940.00
TCB—5 Money Market	\$248,644.14
TCB-8 Money Market 2	\$249,462.26
Total Bank Accounts	\$ 2,370,046.38

- **Taking \$100K advance and keeping monthly at \$130K**

President's Report:

Herd Count – 121 - Available for Adoption -64; Not Available (Rehab/In training) – 28 ; Adoptions Pending – 9 (4 transfer to GAIT) Resident – 10; Owned/Fostered by Christine/Jamie – 5; Misc/Lease – 6 (LLE Zonkey not counted in herd list)

Horses Out-

ADOPTIONS: Clovis, Eloise, Sunny, Dutch, Stoney, Angel, Joe-Joe, Linus

EUTH: Daisy Mae, Preston, Dasher, Cadbury, Bolt, Cavalanche

Horses In – Shaya, Major, Marsha, Raven, Brook

Horses Coming: 0

Unfinished Business

Paycheck Protection Program – Was all ready to go to accountant but format changed and we now must use different data. This is being corrected.

Concrete Bridge at Beetz – Waiting for stream inspection – Will have concrete piers on both sides with steel and wooden planks.

Sunstream Energy – Status –Received Engineers recommendations and installation cost increased. Energy cost for us went from 9 cent per kwh to 9.3 cents per kwh (we currently pay 9.6 cents per kwh) Loss of \$13K over 25 years – Was a savings of \$141K over 25 years, now a savings of \$128K over 25 years. This cost is not out of pocket but rather impacts the savings over the 25 years. Our saving our first year is \$550 and increases each year thereafter.

Renovations of Basement of House on Main Farm – Moving along – Floor took some time to address due to it being very out of level. Drywall is complete. Anticipated ready date is June 1st.

Chimney Inspections/Cleanings: Insert at Wagon Wheel Main House completed – The repairs on Main Farm were completed today. We still have insert from Wagon Wheel that we can sell if not going to be used

Consider paid Google ad to boost search results – What is best option within the \$2,900 budget balance – Update following meeting last month – ON HOLD

Ground Loop at Main House Wagon Wheel – Inspections completed and all systems are good – Meeting being scheduled as things are slowing down for company

Pest Control – First treatment completed

Wagon Wheel Run In Repairs – Update – Roofs all done

METS Partnership – Still working out issues with Board Members and Legal understandings

NEW BUSINESS

Update Wagon Wheel Mainhouse – Maintenance – Estimates being requested for maintenance of the buildings – Approval to pay for estimate given

Hawk Trailer and Adam Trailer both in need of repairs – The integrity of the Hawk trailer is in question.

Staff Horses Plan

Erica – Motion that Erica move her horses to pasture at Wagon Wheel (far pasture by W. Watersville Road) and Round Bale feeder will be made available. LS 2nd PM – **Voted and passed**

Christine and Lauren – Motion that Christine and Lauren move their horses to designated fields at Sanctuary and both do self-care. Lauren to decrease her PM care at Sanctuary to 1 night/week. JG 2nd BC – Friendly Amendment GL – JG Agreed – Same as Motion above with option for Christine to add a 6th horse. **Voted – 4 in favor and 3 abstained – Motion Passed**

Gina – Motion for Gina to have 1 more horse paying \$200 additional per month and move to different field – JM 2nd BC – **Voted – Kelly Double Abstained – Passed**

[REDACTED]

EMAIL MOTION – JM – Motion to purchase a 12 foot batwing mower to be used in conjunction with our Massey Ferguson Tractor. 2nd PM – Additional information - In recent weeks it has become obvious that we need this additional equipment to maintain our fields more efficiently, limiting weed growth with more frequent mowing without transporting from one farm to another – **Voted – Passed**

Motion to Adjourn – 9:43 pm. JM 2nd JG – Voted and passed

May 17, 2021

Minutes

Called to Order at 6:40 a.m.

Meeting held at Twin Arch Tavern

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Kelly Double, Blair Cook, Sally Soltero, Pete McIntosh Employees: Erica Raum, Lauren Nation

Motion by JM – 2nd by KD – Suspend normal order of business to elect new Board Member – Voted – Passed

Motion by CH – 2nd by GL – Nominate Sally Soltero to join Board – Previous Board member – Voted – Passed

Secretary’s Report – Reading of April Minutes – JM 2nd BC – Voted and passed

Treasurer’s Report:

D TCB – 1 – Operating Account -	\$224,698.96
FRS Inc. Cash Account	\$ 11,456.40
Woodboro Bank	\$628,056.48
Woodsboro Bank Money Market	\$396,020.99
TOTAL FRS Cash Account	\$1,035,533.87
PayPal	\$ 51,869.71
Raymond James	\$162,741.19
Edward Jones	\$ 92,034.91 (New Account)
Sandy Springs Operating Account	\$202,961.63
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$259,940.00
TCB—5 Money Market	\$248,664.14
TCB-8 Money Market 2	\$249,476.61
Total Bank Accounts	\$ 2,543,967.84

President’s Report:

Herd Count – 115 - Available for Adoption -58; Not Available (Rehab/In training) – 26 ; Adoptions Pending – 10 (1 transfer to GAIT) Resident – 10; Owned/Fostered by Christine/Jamie – 5; Misc/Lease – 6 (LLE Zonkey not counted in herd list)

Horses Out-

ADOPTIONS: Atti, Storm, El Guapo, Thyme, Little Longears Zonkey left

EUTHANASIA - Crumpet, Major

Horses In – Swagger, Daisy

Horses Coming – Riley (From Therapy Program in Southern Virginia)

Unfinished Business

Paycheck Protection Program – Forgiven 100% - Transferred to Income \$186K

Concrete Bridge at Beetz – Update – Stream Inspection – No word as to whether done or not – On hold until complete

Sunstream Energy – Status –Update – All signed and ready to go – Waiting for permits and structural improvements.

Renovations of Basement of House on Main Farm – Painting finished today – Almost complete and should be ready for July

Consider paid Google ad to boost search results – \$10K/month Grant from Google

New Website to launch with a goal of June 1st

METS Partnership – They received 1st installment of Grant – Sent out Press Release – All of our demands for the Contract were met.

Wagon Wheel House Maintenance/Repair Estimates – Schedule the repairs to the 3 houses

JM – Motion – 2nd SS – Motion to spend up to \$61K to do work to Maintain Log Homes – Voted – Passed

[REDACTED]

Save – A – Tree – Tension Large Tree that is split and removal of 63 dead trees – Estimate \$69,882.00

To get other estimates

[REDACTED]

[REDACTED]

Contractor – Ed – Had Heart Attack – Now Hospitalized for 2 weeks

NEW BUSINESS

Jim Greer – Resigned from Board of Directors

Vote to add Sally Soltero to Board of Directors

Board Engagement Should be 100% - Plan for now plus future – Job of Board is to raise money – 100% of the Board should be donating

Dr. Doug – Arriving Friday for weekend – Staying at Main House

Anyone have Suggestions for Vacancy on Board – Possible – Sara Duffendach and Elizabeth Tate

Kindful/FRS – Can come up with integration – Cost \$10K – Will split cost with us if they can share with other Kindful Uses – Cost of \$100/month

Motion JM 2nd BC – Partner with FRS to create Kindful Integration Software – Voted - Passed

██████████ – Have Offered \$200K contribution for Hospital Barn Capital Campaign

Staffing Updates: Barbarito Echeberres – Hired as Maintenance Staff

Chad is back as an Act II

Jaime – New Act I

Motion to Adjourn – 9:40 pm by JM 2nd BC - Passed

June 21, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order: 6:35 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Kelly Double, Blair Cook, Sally Soltero, Pete McIntosh, Leslie Soloman Employees: Lauren Nation, and Dawnn Double

Secretary's Report – Reading of May Minutes – JM 2nd SS – Voted and Passed with “PM” correction

Treasurer's Report:

D TCB – 1 – Operating Account -	\$230,445.51
FRS Inc. Cash Account	\$ 11,456.40
Woodboro Bank	\$482,448.02
Woodsboro Bank Money Market	\$404,740.47
TOTAL FRS Cash Account	\$898,644.89
PayPal	\$ 48,934.37
Edward Jones	\$ 92,973.48
Raymond James	\$162,247.43
Sandy Springs Operating Account	\$211,392.62
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$259,940.00
TCB—5 Money Market	\$248,675.48
TCB-8 Money Market 2	\$249,490.96
Total Bank Accounts	\$ 2,418,790.78

President's Report:

Herd Count – 114 - Available for Adoption -61; Not Available (Rehab/In training) – 25 ; Adoptions Pending – 6 Resident – 10; Owned/Fostered by Christine/Jamie – 6; Misc/Lease – 6

Horses Out-

ADOPTIONS: Romeo, Aries, Jasmine, Zurah, Peanut Brittle, Houston, Latte, Paddington, Taken

EUTHANASIA - Leilani, Raven, Marsha

Horses In – Joey, Riley, Pickles, Holligan, Blue Bonnet, Fern, Kaos, Greta, June, Hickory, Leilani

Horses Coming – Hurcules and Hastings, Cinderella, CPL Vanner, Paxton, Momma and Blind Baby

Unfinished Business

Concrete Bridge at Beetz – Inspection Update – ON HOLD

Sunstream Energy – Status –Update – Obtaining Permits

Renovations of Basement of House on Main Farm –Status

Tree Estimate for Wagon Wheel

METS Partnership – Forward Progress

Wagon Wheel House Maintenance/Repair Estimates – GET BEE TRAPS –

Staff Housing/Rental Values – New Leases/Job Descriptions – All Employees with Housing are considered Salaried positions and Job Entails living on the farm

NEW BUSINESS

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Motion to Adjourn – 9:30 p.m by JM 2nd BC – Voted and passed

July 19, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:40 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Kelly Double, Blair Cook, Sally Soltero, and Pete McIntosh **Employees:** Dawnn Double Lauren Nation

JM – Motion to Suspend regular proceedings – 2nd BC – Voted and Passed

CH – Motion to vote Sarah Dufendach in as a Board Member – 2nd GL – Voted and Passed

Secretary’s Report – Reading of June Minutes – JM 2nd KD – Voted and Passed

Treasurer’s Report:

D TCB – 1 – Operating Account -	\$332,675.77
Woodboro Bank	\$328,403.73
Woodsboro Bank Money Market	\$426,326.24
TOTAL FRS Cash Account	\$754,729.97
PayPal	\$ 62,378.58
Raymond James	\$158,782.56
Edward Jones	\$ 93,862.62
Sandy Springs Operating Account	\$219,552.64
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$239,884.00
TCB—5 Money Market	\$248,685.70
TCB-8 Money Market 2	\$249,505.79
Total Bank Accounts	\$ 2,366,103.67

President’s Report:

The herd count is a little different. Since Erica, myself and Lauren now have “rented fields,” I took those horses off the list totally. We are still held to the maximum number of horses allowed, but those horses are not part of the GG herd and I don’t feel they should be being counted monthly.

Herd Count – 117 - Available for Adoption -68; Not Available (Rehab/In training) – 32 ; Adoptions Pending – 4 Resident – 11; Misc/Lease – 2

Horses Out-

ADOPTIONS: Hurcules, Ted, Muffin, Marshmallow, Cain

EUTHANASIA -

Horses In – Hastings, Hawkins, Magdalena and Jedi, Eve, Zerberus, Rufus, Gimli, Kacie, Teton, Coal, Carbon, Frigga, Mojo, Cash

Horses Coming – CPL Vanner, 2 aged Ohio

Unfinished Business

Concrete Bridge at Beetz – Moving forward

Sunstream Energy – Status – Still waiting on permits

Renovations of Basement of House on Main Farm – Finishing small trim items

Tree Estimate for Wagon Wheel - \$39K to remove 54 dead trees

NEW BUSINESS

Shout out to Lauren – Phantom TikTok – 13M Views – Picked up by 5 Media Sources – Did interview with Indigo Films about Possibility of a show

Shout out to Adria – Book signing had a great turn-out

GFAS Inspection – 3 year on-site inspection scheduled. – *Email Update from Christine - 7/20/2021 – We passed our inspection with flying colors today. Took 4 ½ hours and lots of photographs.*

Disciplinary Policies

Closed Meeting – Staffing and Grievance Issue – Running Issue by Attorney regarding Staffing/Greivance Issues – Christine to follow up with Email.

Email 7/27/2021 – Christine – *Had conversation with Cheryl Brown of DARS Law, she is their Employment Law Specialist. She is drafting a formal policy for us that can be included in the Employee Handbook that will outline how Employees complaints must be made.*

Basically, they must write the Complaint, including the Who, What, Where, When, Witnesses and ask for an investigation. If the BOD agrees there is something to the Complaint, or that it at least is deserving of a looking into, she can refer us to a third party consultant who can conduct that investigation. The relationships on our Board are so close and longstanding it would leave us open to accusation of bias to not use a third party.

That said, she was very clear that unless an accusation is one of the protected classes (sexual harassment, racial discrimination, etc), it is very rare that anything progresses.

I gave her the background of our Employee Performance Plan, note-taking after meetings, having 2 people present, etc., and she feels we are 100% in the clear and following good practices. She is also adding in some verbiage in our Ethics and Conduct Sections of our Handbook that will give us some teeth when it comes to less tangible offenses, like negative talk about co-workers, management, or the organization as a whole.

In the unfortunate event of termination, Cheryl highly suggests we offer a severance package that minimally offers 1 week paid for every year worked. The severance would be attached to the signing of a Nondisclosure and Release of Claim Agreement. I think it should be higher than 1 weeks per year, but that is just me.

She is also reviewing our Employee Handbook and adding whatever is missing that is required by law (for example, a new law passed about requiring medical leave to be offered to people who donate organs), as well as making suggestions for improved language.

Erica – Currently on updated PIP and Board made aware of ongoing concerns.

7/30/2021 – Update Email from Christine –

[REDACTED]

[REDACTED]

This was approved by all Board Members via email.

7/30/2021 – Email to Board from Christine –

[REDACTED]

8/3/2021 – Email Update from Christine –

[REDACTED]

[REDACTED]

Motion to Adjourn – 9:42 p.m by JM 2nd KD – Voted and Passed

August 16, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:41 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Kelly Double, Blair Cook, Sally Soltero, Sarah Dufendach, Leslie Soloman, Pete McIntosh

Employees: Lauren Nation, Adria Strausbaugh, Eric Swearengen, Carolyn Lavrey and

Secretary's Report – Reading of July Minutes – JM 2nd BC – Voted & Passed with Correction to add Leslie in attendance.

Treasurer's Report:

D TCB-1 Operating Account	\$ 47,135.11
Total FRS Inc. Cash Account	\$ 794,285.69
PayPal	\$ 38,598.42
Raymond James	\$ 161,437.22
Sandy Spring Money Market Account	\$ 200,010.69
Sandy Spring Operating Account	\$ 245,513.46
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$ 200,000.00
TCB-5 Money Market	\$ 278,696.75
TCB-8 Money Market 2	\$ 249,520.15
Total Bank Accounts	\$ 2,326,331.64

President's Report:

Herd Count – 114 - Available for Adoption -66; Not Available (Rehab/In training) – 34 ; Adoptions Pending – 2 Resident – 11; Misc/Lease – 1 (Sugar went home)

Horses Out-

ADOPTIONS: Sugar Snap, Caramel, Gimli, Jobe

EUTHANASIA - Riley, Porter, Mayzie, Berry

Horses In – Klondike, Legs, Cindy, Mayzie, Hawthorne (Baby of Mayzie), Billy, Gimli

Horses Coming – Atticus (Gypsy), MacKenzie (Perch), Wall-E (Irish Draft)

Unfinished Business

Concrete Bridge at Beetz – Any update – Concrete portion being scheduled (piers on both sides of the stream)

Sunstream Energy – Status –Any Update – 168kW down to 164kW – Still working on permits

Renovations of Basement of House on Main Farm –Status? Complete – Still need installation of AC and railing on steps

Tree Project at Wagon Wheel – Save a Tree September 20-22 – Stone done along pastures/bridal trail

Tula Vida Trip – On hold

NEW BUSINESS

Pond Estimates – Motion JM 2nd SS to Spend up to \$75K to redo the ponds with Living Artscapes, Inc. – Voted and passed

Covid Vaccine Promo - \$100 if vaccinated

[REDACTED]

New Promotions – Eric is now in Erica’s old position and Carolyn is now the Act IV

Raises for Maintenance – Motion JM 2nd PM – To raise the pay ranges for Maintenance Staff – Voted and Passed

Maintenance I \$15/hour - \$20/hour

Maintenance II - \$20/hour - \$25/hour

Maintenance Supervisor - \$24/hour - \$29/hour

Bonuses for Remaining Staff – JM Motion 2nd KD – TO give bonuses to Act I of \$500, Act II \$1,000 and Act III \$1,500

GL Amended the Motion JM Accepted – Give each employee \$1,000 bonus – Pro-Rated for part time employees – This is for any Employee employed as of 8/21/2021 – This is the Take Home Amount. – Voted and Passed

Bequest received of \$544,000.00

Motion to Adjourn – 9:32 pm by JM 2nd KD – Voted and Passed

September 20, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:35 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Blair Cook, Sally Soltero, Sarah Dufendach, Leslie Soloman, and Pete McIntosh

Employees: Eric Swearingen, Lauren Nation, Adria Strausbaugh

Secretary's Report – Reading of August Minutes – JM 2nd SS - Voted - Passed

Treasurer's Report:

D TCB-1 Operating Account	\$ 54,384.68
Edward Jones	\$ 96,757.16
Total FRS Inc. Cash Account	\$ 759,165.48
PayPal	\$ 46,046.41
Raymond James	\$ 166,709.19
Sandy Spring Money Market Account	\$ 200,010.69
Sandy Spring Operating Account	\$ 224,999.35
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$ 150,000.00
TCB-5 Money Market	\$ 278,708.58
TCB-8 Money Market 2	\$ 249,534.16
Total Bank Accounts	\$ 2,242,361.74

President's Report:

Herd Count – 122 - Available for Adoption -64; Not Available (Rehab/In training) – 42 ; Adoptions Pending – 3 Resident – 11; Misc/Lease – 2

Horses Out-

ADOPTIONS: Pony Boy, Reuben, Ebb, Billy

EUTHANASIA - Comet (natural)

Horses In – Laney, Atticus, Jasper, B’Elephant, Tansy, Dante, Professor, Pollux, Castor, Bear, Tenyha, Tseena

Horses Coming – Baker, Blind Filly, Jane, Liam

Unfinished Business

Concrete Bridge at Beetz – Pier holes dug for smaller bridge - 3 bridges to be done total

Sunstream Energy – Status – Permits approved

Renovations of Basement of House on Main Farm – Complete with exception of the A/C

Tree Project at Wagon Wheel – Underway

Pond Renovation starts this week

NEW BUSINESS

Prioritizing new projects needing done – Basement Apartments, Fencing Repairs, Fencing at Flemings, Hay Barn, Run-Ins, Driveway

Overlapping Pay Grades for Barn Staff - JM - Motion to Increase top Pay Scale for Act I and Act II by \$2/hour - 2nd by LS - Voted and Passed

Intro to Hospital Barn Plan for December Matching Challenge and Spring 2022 Construction - 24 stalls - 44 x 44 Treatment Room with 2 Stalls - Cost up to \$500K - More information and vote to move forward coming in the near future.

Other Upcoming Projects to be Completed -

Hay Barn -- 250 x 50 Approximately \$100K

Run-Ins - 10 20 x 40 - Cost of Approximately \$14K - \$15K for a total cost of Approximately \$150K

Driveway Repair

Need for a new Trailer (Flatbed) for hauling hay and tractor - JM Motion to Spend up to \$18K for Trailer/Stage - 2nd BC - Voted and Passed

Open House - November 6th - Family Friendly - 12 p.m. - 6 p.m. - Food Trucks, 2 bands - Book signing by Sarah

Southdown - Julian offered another position out of State, however, he decided to stay with accomodation to have a 3rd personal horse and 3 stalls for lesson horses.

METS meeting was at Wagon Wheel with the Board of Directors for METS - Was a Strategic Planning meeting, however, the meeting did not seem to be productive.



Motion to Adjourn – 9:52 pm by JM 2nd SS - Voted and Passed

October 18, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:36 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Blair Cook, Sarah Dufendach, Kelly Double, Leslie Soloman, Pete McIntosh

Employees: Eric Swearingen, Adria Strausbaugh and Lauren Nation

Secretary's Report – Reading of September Minutes – LS 2nd BC - Voted and Passed

Treasurer's Report:

D TCB-1 Operating Account	\$	33,454.13
Edward Jones	\$	96,295.35
Total FRS Inc. Cash Account	\$	823,140.00
PayPal	\$	55,003.29
Raymond James	\$	156,743.32
Sandy Spring Money Market Account	\$	200,036.17
Sandy Spring Operating Account	\$	192,961.93
TCB-2 Grants Account	\$	271.00
TCB-3 Events Account	\$	15,775.04
TCB-4 Special Account	\$	100,000.00
TCB-5 Money Market	\$	250,718.58
TCB-8 Money Market 2	\$	249,544.07
Total Bank Accounts	\$	2,173,943.22

President's Report:

Herd Count – 130 - Available for Adoption - 73; Not Available (Rehab/In training) – 43 ;
Adoptions Pending – 2 Resident – 11; Misc/Lease – 2 (Kieran and Hillbilly)

Horses Out-

ADOPTIONS: Shaya

EUTHANASIA -

Horses In –Baker, Baby Jane (Blind Filly), Llam, Hannah Banana (Blind Mare), Hank (Belgian),
Elsie (Clydesdale Mare/Older), Wally and Burrito (Owner Surrenders), Axel (National Parks),
Sparrow (Pregnant Quarter Horse)

Horses Coming –

Approved - Perch and Haflinger from VA - Draft Cross, Eliza, from Tennessee and Belgian from
Delaware

Inquired - Mule from Maryland, Perch from Southern Maryland, Belgian from VA and Belgian
from PA

Unfinished Business

Concrete Bridge at Beetz – No update - Need engineer out

Sunstream Energy – Status – Waiting on Engineer

Tree Project at Wagon Wheel – Underway - Grinding stumps - Save a Tree has a few trees left
to remove

Pond Renovations - Underway



Flemings - Fencing starting now

NEW BUSINESS

Christina's Special Request - Zora, Fresian adopted from us - Needs to Board with us due to
scratches while she recovers from surgery

JM Motion to Allow Christina to board Zora at Gentle Giants while she recovers from ankle
surgery at no cost - 2nd SD - Voted and passed

Lauren Update - Dodo picked us up and they have 30M followers - Combined Federal
Campaign (CFC video), 5K is SOLD OUT, Fall Festival Promo is LIVE - Phantom hit 18.6M
views, Maggie and Jedi - 1.6M and Tseena 2M

Eric Update - Staffing Changes - [REDACTED] has been terminated -

JM - Motion to hire 3 more Act II (cost \$140K/year) GL 2nd Motion - Voted and passed

GL - Motion to hire additional office staff - JM 2nd Motion - Tabled Motion till further information is available regarding needed positions/space

Adria - Update - 25 scheduled tours in September between Adria, Claire and Christine - 16 scheduled tours in October to date despite us blocking weekends for events - Community visits (retirement community) - High School Intern with us Monday - Friday 2-3 hours/day - 2 more interns for Spring - Girl Scout troop did a cleaning

November 4th - Visit - David Yungman - 5th District Council Member - Eileen O'Neill involved with helping

Prioritizing new projects needing done - basement apartments, fencing repairs, hay barn, run-ins, driveway, pool repairs, deck, new or more gators/mules, etc.

Motion to Adjourn – 9:58 pm by JM 2nd BC - Voted and Passed

November 15, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:49 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Blair Cook, Sally Soltero, Sarah Dufendach, Kelly Double, Leslie Soloman and Pete McIntosh

Staff - Adria, Lauren & Eric

Secretary's Report – Reading of October Minutes – KD 2nd LS

Treasurer's Report:

D TCB-1 Operating Account	\$	24,402.38
Total FRS Inc. Cash Account	\$	540,006.77
PayPal	\$	66,724.17
Raymond James	\$	162,583.95
Edward Jones	\$	98,658.65
Wells Fargo	\$	616,988.00
Sandy Spring Money Market Account	\$	200,077.82
Sandy Spring Operating Account	\$	196,723.34
TCB-2 Grants Account	\$	271.00
TCB-3 Events Account	\$	15,775.04
TCB-4 Special Account	\$	50,000.00
TCB-5 Money Market	\$	250,729.57
TCB-8 Money Market 2	\$	249,554.32
Total Bank Accounts	\$	2,472,495.01

President's Report:

Herd Count – 140 - Available for Adoption - 77; Not Available (Rehab/In training) – 43 ;
Adoptions Pending – 6 Resident – 11; Misc/Lease – 3

Horses Out-

ADOPTIONS: Eve

EUTHANASIA - Athene, Mimi

Horses In – Armani, Dancer, Liesl, Lottie, Athene (Belgian), Mimi (Mule), Eliza, Jack Black, Tilly,
Esclipse, Stardust

Horses Coming – Mesa, Unali

Unfinished Business

Concrete Bridge at Beetz – Waiting on Engineers

Sunstream Energy – Week of 11/22 strengthening trusses

Apartment Buildouts -

Small House - Estimate does not include cabinets, counters or appliances \$11,139.00

Garage Laundry - \$8,525.00

Plumbing \$2,875 + \$450 kitchen sinks

Electric \$6,100

JM Motion to Approve up to \$35K for Wagon Wheel Small House Basement Apartment - GL
2nd - Voted and Passed

Middle House - Estimate does not include cabinets, counters or appliances \$13,460

Plumbing \$3,275 or \$7,215

Electric \$4,585

JM Motion to Approve up to \$26K for Wagon Wheel Medium House Basement Apartment - GL
2nd - Voted and Passed

Tree Project at Wagon Wheel – Update - Proposal for additional work tagged on last trip by
SavATree - Total Estimate \$4,678.00 - To remove 6 additional trees - Stumps to remain -
Remove all debris - Perform natural pruning of Weeping Willow near house to maintain the
growth pattern (removal of dead branches 1" diameter and larger)

JM - Motion to Approve Estimate of \$4,678 to remove remaining trees and prune Weeping Willow - LS 2nd - Voted and Passed

Pond Renovations - Update - Finalizing the ponds this week - They will not look complete until Spring when all of the plants and fish are in.

David Yungmann - Visit update - County Councilman - Meeting with County Executive & Kittleman - Love our ideas - County Master Plan revisited every couple years - this is currently in the works and then we are in a better position for zoning regulations to be changed. We are about a year away.

New Project- Order update - Tabled for Zoom meeting

Updated estimates for houses - Work to be scheduled in Spring - JM Motion to Approve the updated Estimate - GL 2nd - Voted and Passed

NEW BUSINESS

METS - Cease support as program is unsustainable - JM Motion to pull funding from METS - LS 2nd - Voted and Passed

Building Plans - Barns/Shelters - Tabled - Estimates and Plans

Need Additional Mules and Golf Cart STAT - JM Motion to spend up to \$50k to purchase 3 UTVs - BC 2nd - Voted and Passed

Staffing in Office and need new work spaces - Need to create additional office space - We could consider cutting the Conference Room in half

Assistant for Lauren & Christine (80% Lauren) and Assistant for Adria

JM Motion to hire 2 Assistants for up to \$46k/year each - BC 2nd - Voted and Passed

Closed Meeting - Additional Compensation

[REDACTED]

ONLINE MOTION 11/16/2021 - JM Motion to spend up to \$9,500 for Golf Cart for Tours - Voted and Passed

Motion to Adjourn – 9:50 pm by JM 2nd BC

December 13, 2021

Minutes

Meeting held at Twin Arch Tavern

Called to Order 6:46 pm

In Attendance: Christine Hajek, Jamie McIntosh, Gina Laubach, Blair Cook, Sally Soltero, Sarah Dufendach, Kelly Double, Leslie Soloman, Pete McIntosh.

Employees: Eric Swearengen, Lauren Nation, and Adria Strausbaugh

Secretary's Report – Reading of November Minutes – JM 2nd SS - Voted and Passed

Treasurer's Report:

D TCB-1 Operating Account	\$ 106,642.86
Total FRS Inc. Cash Account	\$ 533,034.50
PayPal	\$ 81,412.98
Raymond James	\$ 164,111.19
Edward Jones	\$ 97,537.48
Wells Fargo	\$ 592,889.05
Sandy Spring Money Market Account	\$ 200,077.82
Sandy Spring Operating Account	\$ 213,413.92
TCB-2 Grants Account	\$ 271.00
TCB-3 Events Account	\$ 15,775.04
TCB-4 Special Account	\$ 25,000.00
TCB-5 Money Market	\$ 250,739.87
TCB-8 Money Market 2	\$ 249,565.26
Total Bank Accounts	\$ 2,530,740.38

President's Report:

Herd Count – 136 - Available for Adoption - 79; Not Available (Rehab/In training) – 39 ; Adoptions Pending – 4 Resident – 11; Misc/Lease – 3

Horses Out-

ADOPTIONS: Pharaoh, Legs, Serge, Judy, Laney,

Ferne EUTHANASIA - Hickory, Eclipse

Horses In – Mesa, Unali, Rock, Dandee, Ted,

Taken Horses Coming – Belgian Mare, Merri,

Quasi?

Unfinished Business

Concrete Bridge at Beetz – Update -

None Sunstream Energy – Update -

Underway

Apartment Buildouts - Update - Moving along on middle house - Plumbing Thursday and Friday

New Projects/Building Plans - B & K Builders Tomorrow - Hospital Barn, Run-Ins

Hay Barn - \$129,500 50x120

Hay Barn - \$131,600 60x100

JM - Motion to spend up to \$131,600 to build 60x120 hay barn with possible 18ft. Height - 2nd SS - Voted and passed

Needed Electric & Water - 6 water sources - 11 electric sources - 9 run-ins (2 paid by ████████)

Kindful/Boomerang(Parent Company) - Can't integrate with FRS - Will give a year of service free with Boomerang and Project Person - Can fulfill 90% of what we need

NEW BUSINESS

Social Media Update - Huge Kudos on the Growth – See

attached

Expo/Drill Team - Going big for Expo

Bonuses - See Attached

Compensation Review of the Executive Director - Presented by Kelly Double - KD - Motion to raise Christine's Base Salary to \$100K in next pay period - GL 2nd for discussion - Voted and passed

VIA EMAIL -

12/14/2021 - Gina Laubach - Motion to Rescind Compensation Increase for Christine - 2nd SD
- Voted and passed

12/16/2021 - Resignation of Leslie Soloman from Board of Directors - via email

12/17/2021 - Jamie McIntosh - Motion to amend Shelby's bonus to \$3000 - 2nd KD - 12/18/2021
- Voted and passed

Motion to Adjourn – 9:58 pm by JM 2nd SD - Voted and passed